

(PLANNING BRANCH)

No.F.I.I(94R)/S-19/82-83/6135-11/6

Dated: 30-5-84

To

The Manager,  
Sahoday School,  
C-1, Safdarjang  
Development Area,  
New Delhi-110016.

Sub:-

Grant of recognition to the school from class  
I-VIII (without aid) w.e.f. academic session  
1984-85 for a Day School (single shift).

sir,

With reference to your application on the subject cited above, recognition to your school is granted from class I-VIII (without aid) w.e.f. 1984-85 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act & Rules framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed and 50% of the seats in all classes will be reserved for socially and economically backward people as undertaken by the management of the school voluntarily.
3. That the school shall appoint full time qualified and eligible staff for all classes of the school as per the present norms of the Department.
4. That the school shall equip the science Labs as per the norms of the Department and suitable facilities for practical works shall be provided to the students.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be added and books worth Rs.5000/- may be purchased immediately.
6. That adequate sports material worth Rs.5,000/- shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provisions of Sec. 10(1) of Delhi School Education Act & Rules, 1973.
8. That the enrolment in section shall not exceed the number of students calculated @ 12 sq.ft. per student for the available floor area of the classroom and the school shall provide adequate and sufficient accommodation as per the norms of the Directorate of Education, Delhi in each class. Number of the existing sections should not exceed the number of existing classrooms of proper size in the school.

For Manager  
Sahoday Sr. Sec. School  
C-1 S. J. A.

Contd.....p/2.

9. That the school shall not run any pre-primary and unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the above address only. Nursery classes be removed from the premises of the school, if any.
10. That the school shall dispense with the services of unqualified and overaged staff, if any, immediately.
11. That the scheme of management shall be got approved from the Department immediately.
12. That the service contract between the management and the employees shall be executed immediately.
13. That all the facilities prescribed under Rules 50 & 51 of the DSER, 1973 shall be made available to the students. Provisions of Rules 6, 7 and 9 be strictly observed.
14. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate be obtained from the local body within a month.
15. That the management of the school shall create a reserve fund of Rs.5000 (Rupees Five Thousand Only) in a Joint Account in the name of the Director of Education and the Manager of the school in any scheduled bank within a month.
16. That the violation of any instructions/orders/conditions/rules and regulations of the Department shall lead to the withdrawal of recognition of the school. That class IX shall not be added to the school without the prior permission of the Director of Education, Delhi.
17. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled, shall be sent to the Education Officer every six month.

Yours faithfully,

*O.P. Kelkar*  
(O.P. KELKAR)

DIRECTOR OF EDUCATION: DELHI

Dated: 30-5-84

No. F. I-I (S-R) / S-19/82-83/6

Copy to the:-

1. DDE (South / R.O. Zone-19.
3. R.O. (Stat. Unit)
5. Master File (Planning Branch).

2. DDE (CW)
4. DDE (Act)

*For: James*  
**MANAGER**  
Sahodry Sr. Sec. School  
C-1, S. D. A.,  
NEW DELHI-110 011

*O.P. Kelkar*

(O.P. KELKAR)

DIRECTOR OF EDUCATION: DELHI

DIRECTORATE OF EDUCATION : DELHI  
(PLANNING BRANCH)

No.F.1-I(9-I)/S-19/82/10050-51

Dated: 27-10-84

To

The Manager,  
Schoday School,  
C-1, Safdarjang Development Area,  
New Delhi.

Sub:- Upgradation of school from Middle to Secondary level without aid with effect from Academic Session 1984-85

Sir,

With reference to your application on the subject cited above, approval for the upgradation of the existing Middle School to Secondary level is granted with effect from 1984-85 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provision of Delhi school Education ACT & Rules framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall appoint full time qualified and eligible staff for all the classes of the school as per the present norms of the department. Additional staff shall be provided for Secondary Classes immediately.
4. That the school shall equip the Science Labs as per the norms of the department and suitable facilities for practical work shall be provided to the students.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be provided.
6. That adequate sports material shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provisions of Sec. 10(i) of the Delhi School Education Act & Rules, 1973.
8. That the enrolment in section shall not exceed the number of students calculated @ 12 sq.ft. per student for the available floor area of the class room and the school shall provide adequate and sufficient accommodation, as per the norms of the Directorate of Education, Delhi in each Class. Number of sections should not exceed the number of existing classrooms of proper size in the school.

*Fvs James*  
MANAGER Contd.....2/-  
Schoday Sr. Sec. School  
C-1, S.D. A.,  
NEW DELHI-110017

9. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the above address only. Nursery class be removed from the premises of the school, if any.
10. That the school shall dispense with the service of unqualified and overaged staff, if any, immediately.
11. That the scheme of management shall be got approved from the Department immediately.
12. That the service contract between the management and the employees shall be executed immediately.
13. That all facilities prescribed under the Rules 50 and 51 of the DSMA, 1973 shall be made available to the students and rule 6,7,8 and 9 may be observed strictly.
14. That the arrangements for good drinking water shall be made available to the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the local body within a month.
15. That the management of the school shall create a reserve fund of Rs.15,000/- (Rupees Fifteen Thousand Only).
16. That the violation of any instructions/orders/conditions/rules and regulations of the Department shall lead to the withdrawal of recognition of the school. Conditions imposed earlier may also be fulfilled.
17. That the management of the school shall immediately apply for affiliation with Secretary, CBSE for affiliation through Education Officer concerned.
18. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled, shall be sent to Education Officer every six month.
19. That Class-IX only <sup>may</sup> be added during this academic session i.e. 1984-85.

Yours faithfully,

(DEV TRIVEDI)  
DIRECTOR OF EDUCATION : DELHI.

Dated: 23-10-84

No.F.1-I(9-R)/S-19/82/10051-57 P19

Copy to the :-

1. DDE(South)/E.O. Zone-19
2. DDE(Capital Works)
3. R.O.(Stat.Unit)
4. DDE(Act) for information.
5. Master file(Plg.Branch)
6. Secretary,CBSE for necessary action for affiliation of the school for examination purpose.

For: *James*  
MANAGER  
Shodh Se. Sec. Schoo.  
C.I.S.D.A.  
NEW DELHI-110 016

(DEV TRIVEDI)  
DIRECTOR OF EDUCATION : DELHI.

(11)

DIRECTORATE OF EDUCATION : DELHI.  
(PLANNING BRANCH)

No.F.1.1(46)/S-19/87/1686-Ply

Dated:- 8-2-88

To

The Manager,  
Sahoday School,  
C-I, Safdarjang Development Area,  
New Delhi-110015.

Sub:- Upgradation of School from Secondary to Senior Secondary level w.e.f. academic session 1988-89 (without aid) in Science Stream.

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing secondary school to senior secondary level with effect from 1988-89 session to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act and Rules framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit the students without any discrimination of caste and creed.
3. That the school will meet the additional liability of senior secondary classes by appointing more staff as per norms of the department and subject wise PGTs shall be appointed and Govt. Nominee shall also be invited at the time of selection of the teachers.
4. That the school shall establish and equip all the three separate Science Labs as per the norms of the department/ CBSE.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well teachers. Books as per the ratio of 10 books per students may be added and more approved standard books for senior class.
6. That more sports material for out-door and indoor games shall be purchased and made available to the students immediately during 1988-89.
7. That the school shall strictly abide by the provisions of section 10(i) of the Delhi School Education Act and Rules, 1973 and payment shall be made through crossed cheques. Service Agreement shall be executed with all the members of the staff and recommendation of the IVth Pay Commission shall be implemented strictly and arrear if any be given immediately.
8. That the scheme of management of the school shall be get approved from the department immediately if approved, list of the members be submitted to DDE(Act) immediately.

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For *James*  
MANAGER

9. That the enrolment of each section shall not exceed the number of students calculated @ 12 sq.ft. per students for the available floor area of the class-room and the school shall provide adequate and sufficient accommodation as per the norms of the Dte. of Education in each class. Number of sections should not exceed the number of existing class-rooms of proper size in the school and each class-room, Science labs and library rooms may be fitted with proper electrical appliances.
10. That the school will not run unrecognised classes or any other activities within the school, premises and all the recognised classes shall be run at one place at the above address only. Nursery classes be removed from the premises of the school immediately.
11. That the school shall dispense with the services of unqualified and overaged staff, if any, immediately.
12. That the service contract between the management and the employee shall be executed immediately.
13. That all the facilities prescribed under Rule 50 and 51 of the Delhi School Education Rules, 1973 shall be made available to the students.
14. That the arrangement for good drinking water shall be made available to all the students as well as to the Trs. and sanitary facilities also be provided to the students adequately. Health Certificate may be obtained from the Local Body within a month.
15. That the management of school shall create a Reserve Fund of Rs. 15000/- (Rupees fifteen thousand only) in the name of Director of Education and the Manager of the School.
16. That the violation of any instructions/orders/conditions/rules and regulations of the department shall lead to the withdrawal of recognition of the school.
17. That the school building shall be constructed within a period of three years.

Yours faithfully,

*K.S. Bhandari* 4/2/88  
(DR. K. S. BHANDARI)

ADDL. DIRECTOR OF EDN. (SCHOOLS)  
DELHI.

No. F. 1. 1. (46)/S-19/87/1687-1695

Dated:- 8/2/88

Copy forwarded to the followings:-

1. DDE(South)
2. E.O. Zone-19
3. DDE(Act)
4. DDE(CW)
5. R.O.(Stat. Unit)
6. Master file (Plg. Branch)
7. Concerned file.
8. Secretary, CBSE, 2/42, Sant Vihar, Darya Ganj, New Delhi for affiliation purpose.
9. Sahoday School, C-I, Safdarjang Development Area, New Delhi.

*For James*  
**MANAGER**  
Sahoday Sr. Sec. School  
C-1, S.D.A.  
NEW DELHI-110 016

*K.S. Bhandari* 4/4/88  
(DR. K. S. BHANDARI)  
ADDL. DIRECTOR OF EDN. (SCHOOLS)  
DELHI.